Letter of Authority

Client authorisation for Novos Ventures to deal with a funding body

Novos Ventures · novosventures.com · hello@novosventures.com

DRAFT TEMPLATE – NOT LEGAL ADVICE

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Date: [date]

To: [Funding body name and address]

Re: [Programme name / application or grant reference]

We, [Client legal name], [company number], of [address] (the "Company"), authorise Truway Sunergy Ltd, trading as Novos Ventures, a company registered in Ireland (CRO No. 577016), whose registered office is at [registered office address] ("Novos Ventures", "we", "us") to act on our behalf in connection with the matter above.

1. Scope of authority (tick as applicable)

1.1 [ ] Discuss our application or grant with you, and receive information and correspondence about it.

1.2 [ ] Submit documents, clarifications, reports and claims prepared with and approved by us.

1.3 [ ] Access the online portal through a delegate or user account set up in Novos Ventures' own name. We will not share our passwords or login details.

1.4 [ ] Other: [describe].

2. Limits

2.1 Novos Ventures may not sign the grant agreement, accept offers, change bank details or receive grant payments on our behalf.

2.2 The Company remains responsible for all information submitted and for meeting the grant conditions.

3. Duration

3.1 This authority applies from the date above until [date / the end of the project] unless we withdraw it earlier in writing to you and to Novos Ventures.

4. Contacts

4.1 Company contact: [name, role, email, phone]

4.2 Novos Ventures contact: [name], hello@novosventures.com

Signed for and on behalf of
[Client legal name] - Director

Signature: _____
Name: _____
Title: _____
Date: _____

Signed for and on behalf of
Truway Sunergy Ltd t/a Novos Ventures (acknowledged)

Signature: _____
Name: _____
Title: _____
Date: _____

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